



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

COSMETOLOGY INSPECTOR

Job Number: 20000828

Job Code: 33120V161016

Job Group: 3300 - HEALTH INSPECTION

Job Established: 06/16/1982

Job Revised: 10/16/2016

Grade: 11 Salary (MIN - MID):

\$13,581-\$17,990 - Hourly

\$2,206.92-\$2,923.38 - 37.5 Hr. Monthly Salary

\$2,354.04-\$3,118.28 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Conducts inspections to approve or deny the on-site licensing of all cosmetology salons, nail salons, esthetic salons, and threading salons licensed by the Kentucky State Board of Hairdressers and Cosmetologists in an assigned area of the State; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

High school graduate.

EXPERIENCE:

Must have two years of experience as a licensed cosmetologist.

Substitute EDUCATION for EXPERIENCE:

NONE

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

Must be licensed as an active cosmetologist by the Kentucky State Board of Hairdressers and Cosmetologists. Must possess a valid driver's license prior to appointment in this classification. <http://www.kbhc.ky.gov/> Must maintain any required licensure(s), certification(s), or other credentials for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Makes periodic inspections of facilities licensed by the board. Determines that all cosmetology salons, nail salons, esthetic salons and threading salons applying for a new license meet requirements. Issues licenses to facilities that meet requirements. Observes sanitary practices and conditions such as general cleanliness and compliance with prescribed methods of sterilization in licensed establishments. Determines whether each individual and business has the required license. Follows up complaints regarding those individuals working without licenses and investigates other violations of the law. Inspects premises of salons and schools to determine compliance with sanitary standards and physical requirements as established by the Board. Makes daily reports of inspection activities to supervisor. Keeps operational records.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Travel throughout state. Perform work in all types of weather conditions. Exposure to products, chemicals and instruments used in beauty salons and beauty schools.

ADDITIONAL REQUIREMENTS:

Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.